



## Adult Education Classes, Field Trips, and Birding Days Cancellation Policy

For cancellations requested **two weeks** or more in advance a refund **minus a 10% administrative fee** will be given. This fee reflects the significant effort our instructors and staff invest in our programs in advance of the program date.

No refund will be given for programs canceled with less than two weeks' notice.

Cancellation requests must be received **via email**.

Please email [classes@birdallianceoregon.org](mailto:classes@birdallianceoregon.org) to cancel an online or in-person class, field trip or Birding Day.

At times we must make the difficult decision to cancel a program due to inclement conditions, instructor illness, or other unforeseen circumstances. If a program is canceled, we will make every effort to reschedule the program. If we cannot reschedule, you may elect to receive full credit toward a future program, or a refund **minus the 10% administrative fee**.